

State of North Carolina
County of Iredell

In the General Court of Justice
District Court Division
[File No]

[PLAINTIFF],

Plaintiff;

v.

[DEFENDANT},

Defendant.

**Affidavit of Service by
Certified Mail**

Plaintiff, being first duly sworn, deposes and says:

1. He is attorney of record for the Plaintiff, in the above action, and has authority to make this affidavit in accordance with Rule 4(j) of the North Carolina Rules of Civil Procedure.
2. Service on the Defendant was effectuated by Certified Mail, Return Receipt Requested.
3. On _____, ___, 20__ a copy of the Summons issued in this action, together with the Complaint filed in this action, was placed in an envelope with proper postage, addressed to Defendant as shown below, marked for Certified Mail, Return Receipt Requested, and was deposited in the U.S. Postal Service:

[DEFENDANT]

[ADDRESS OF DEFENDANT]

4. These documents were received by Defendant on _____ as evidenced by the return receipt which is attached to this affidavit as Exhibit A and made a part of the record for proof of service of process in this matter.

Plaintiff, representing self

[ADDRESS]

[TELEPHONE NUMBER}