

FAMILY COURT CASE MANAGEMENT NOTICE / SCHEDULING ORDER

Plaintiff submitted notice

VS.

Defendant submitted notice

NOTICE OF SCHEDULED COURT EVENTS
 NOTICE TO PERSONS ORDERED TO SHOW CAUSE (see reverse)**
Note to Parties: if you move, please give your address to the clerk, notices of Court events are sent to your last known address or your attorney if you have one.

JUDICIAL ASSIGNMENT – The Judge assigned to hear all issues in this matter is: THE HONORABLE _____

NOTICE OF SCHEDULED COURT EVENTS

NOTICE: YOU ARE DIRECTED TO APPEAR AS SCHEDULED BELOW PURSUANT TO THIS SCHEDULING ORDER IN ACCORDANCE WITH THE CASE MANAGEMENT PLAN OF THE LOCAL RULES OF THIS DISTRICT. YOUR FAILURE TO APPEAR AS DIRECTED MAY SUBJECT YOU TO SANCTIONS BY THE COURT OR DISMISSAL OF YOUR CLAIM.

EVENT TYPE	ISSUE	DATE / TIME / PLACE OF EVENT
<input type="checkbox"/> SUMMARY HEARING (ONE HOUR) <input type="checkbox"/> Ex Parte Hearing (Order attached) * <i>(May NOT schedule motions to modify child support) (May NOT schedule Divorce Bed & Board for 1 hour)</i>	<input type="checkbox"/> Temporary Child Custody <input type="checkbox"/> Temporary Child Support - (Movant - Child Support Affidavit required 10 days prior to hearing) (File Form F)	DATE: TIME: <input type="checkbox"/> am <input type="checkbox"/> pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
	<input type="checkbox"/> Post Separation Support - (Movant - Affidavit required 10 days prior to hearing) (File Form FC 040.1)	DATE: TIME: <input type="checkbox"/> am <input type="checkbox"/> pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
	<input type="checkbox"/> Interim Distribution / Preservation (Movant - Affidavit or detailed listing required 10 days prior to hearing) (File Form G – FC 088)	DATE: TIME: <input type="checkbox"/> am <input type="checkbox"/> pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
	<input type="checkbox"/> Ex Parte Issue: _____ <input type="checkbox"/> Other: _____	DATE: TIME: <input type="checkbox"/> am <input type="checkbox"/> pm COURTHOUSE: <input type="checkbox"/> Newton - #4 Hickory <input type="checkbox"/> A <input type="checkbox"/> B
<input type="checkbox"/> Status Conference	<input type="checkbox"/> Child Custody or (modification) <input type="checkbox"/> Child Support or (modification)	DATE: TIME <input type="checkbox"/> 9:30 am <input type="checkbox"/> 10:30 am <input type="checkbox"/> 3:00 pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
ORDER ATTACHED - (FORM N) – All cases return to mediation: See NCGS 50-13 <input type="checkbox"/> Mediation Orientation Group session (Mandatory appearance by parties) <input type="checkbox"/> Mediation Private Session - Mandatory appearance by parties		DATE: TIME: <input type="checkbox"/> am <input type="checkbox"/> pm PLACE: <input type="checkbox"/> NEWTON DISTRICT COURT, ROOM #5 <input type="checkbox"/> DISTRICT COURT ANNEX, 1097 SOUTH BRADY AVE
<input type="checkbox"/> Motion Hearing (NO Evidence presented) Time needed: _____	TYPE of Motion: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Form P- (Motion for Exemption)	DATE: TIME: <input type="checkbox"/> 9:30 am <input type="checkbox"/> 2:00 p.m. COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
<input type="checkbox"/> Status Conference	<input type="checkbox"/> EQUITABLE DISTRIBUTION <input type="checkbox"/> ALIMONY <input type="checkbox"/> JURY <input type="checkbox"/> Appoint ADR - NCGS 7A-38.4A *** <input type="checkbox"/> Other:	DATE: TIME: <input type="checkbox"/> 9:30 am <input type="checkbox"/> 10:30 am <input type="checkbox"/> 3:00 pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
<input type="checkbox"/> Family Court Trial Week (Evidentiary Hearing) <input type="checkbox"/> Jury Trial / <input type="checkbox"/> No Jury	Issue Type: <input type="checkbox"/> Custody or (modification) <input type="checkbox"/> Child support or (modification) <input type="checkbox"/> Equitable Distribution <input type="checkbox"/> Alimony <input type="checkbox"/> Divorce Bed & Board <input type="checkbox"/> CONTEMPT** (See Reverse Page) <input type="checkbox"/> OTHER:	DATE: TIME: <input type="checkbox"/> am <input type="checkbox"/> pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B
<input type="checkbox"/> Court Appointed Counsel (Court Date for Person Charged with Contempt to apply for an attorney appointed by the court)	CONTEMPT** (See Reverse Page) <input type="checkbox"/> PLAINTIFF (only) TO APPEAR <input type="checkbox"/> DEFENDANT (only) TO APPEAR	DATE: TIME: <input type="checkbox"/> 9:30 am <input type="checkbox"/> 10:30 am <input type="checkbox"/> 3:00 pm COURTHOUSE: Hickory – <input type="checkbox"/> Room A <input type="checkbox"/> Room B

This Family Court Case Management Notice is issued on the _____ day of _____, 20____.

Case Coordinator, C.J. Starnes – Phone: (828) 695-6115 / fax (828) 695-6134

**EXPLANATIONS AND CERTIFICATE OF SERVICE ON BACK OF THIS FORM.

**** NOTICE TO PERSONS ORDERED TO SHOW CAUSE (ONLY IF SHOW CAUSE ORDER ATTACHED)**

**** NOTICE:** You have been directed to appear at the date, time and place set above for Court appointed Counsel Review for your Order to Show Cause matter. You are charged with Contempt under Chapter 5A of the NC General Statutes and face the possibility of fine and imprisonment. You therefore have a right to an attorney and if indigent, you have a right to a court appointed attorney. You must attend the scheduled Court Date to apply for court appointed counsel. **If you do not attend, you will be deemed to have waived your right to court appointed counsel.**

NOTICE OF IMMEDIATE FILING / SERVICE REQUIREMENTS

NOTICE: YOU ARE DIRECTED TO FILE WITH THE CLERK AND SERVE ON THE OPPOSING PARTY APPROPRIATE AFFIDAVITS AND OTHER INFORMATION IN ACCORDANCE WITH THE SCHEDULE BELOW. YOUR FAILURE TO FILE AND/OR SERVE SUCH DOCUMENTS MAY SUBJECT YOU TO SANCTIONS BY THE COURT. YOU MAY PICK UP BLANK FORMS AT THE COUNTY COURTHOUSE IN THE OFFICE OF THE FAMILY COURT CASE COORDINATOR OR THE OFFICE OF THE CLERK OF SUPERIOR COURT.

FOR CASES WITH THESE ISSUES	FORMS YOU MUST FILE / SERVE	BY THIS DEADLINE
CHILD CUSTODY Or Modification of Child Custody	<ul style="list-style-type: none"> ◆ Affidavit of Status of Minor Child ◆ Form N - Order to Custody Mediation or Form P if you wish to be exempt from Mediation 	Due At time of filing claim.
CHILD SUPPORT or Modification of Child Support	<ul style="list-style-type: none"> ◆ Child Support Affidavit –Form F ◆ Employer Wage Affidavit ◆ Copy of Last 2 Years' Tax Return (If self-employed or unearned income) 	<u>Movant</u> - No later than ten (10) days before a Summary Hearing set above for Temporary Child Support. No later than (20) days before a final hearing for child support or modification.
POST SEPARATION SUPPORT *** ALIMONY Modify Alimony or Modify PSS	<ul style="list-style-type: none"> ◆ Alimony/PSS Financial Affidavit – FC 040.1 ◆ Copy of Last 2 Years' Tax Return (If self-employed or unearned income) ◆ ***ADR - Family Financial Mediation (AOC-CV-825 or AOC-CV- 826) NCGS 7A-38.4A 	<u>Movant</u> - No later than ten (10) days before Summary Hearing set above for Post Separation Support. / and 20 days prior to hearing the claim for Alimony. *** ADR Mediator selection within 60 days of filing or automatic appointment of mediator will occur at Status Conference set above.
*** EQUITABLE DISTRIBUTION	<ul style="list-style-type: none"> ◆ Equitable Distribution Affidavit -Form G (FC 088) See NCGS 50-21 ◆ ***ADR - Family Financial Mediation (AOC-CV-825 or AOC-CV- 826) NCGS 7A-38.4A 	ED affidavit due pursuant to NCGS 50-21 (90 days after service on opposing party). *** ADR Mediator selection within 60 days of filing or automatic appointment of mediator will occur at Status Conference set above.
INTERIM DISTRIBUTION Or PRESERVATION	<ul style="list-style-type: none"> ◆ Equitable Distribution Affidavit - Form G (FC 088) or you may provided a detailed listing of assets to be distributed 	<u>Movant</u> - Affidavit due - No later than ten (10) days before Summary Hearing set above for Interim Distribution (detailed listing of assets may be used)

Failure to file affidavits as required may be grounds for the court to remove your matter from the court calendar or dismiss your claim.

If you have questions about this Notice please speak with an attorney. The office of the Family Court Case Coordinator has some forms available, but these forms are also found in the Office of the Clerk of Court or online at www.nccourts.org. Generally, attorneys are not appointed in Family Court Cases, except if appointed by the court in a contempt proceeding. **Please remember that the case coordinator is not an attorney and cannot give legal advice.**

CERTIFICATE OF SERVICE

I certify that a copy of the foregoing 2 page Family Court Notice was placed in an envelope and delivered as follows:

Served by Sheriff – see Sheriff's return Attorney's Box in CSC Office

_____ US Postal Service (bearing sufficient postage)

_____ Hand Delivery

_____ Faxed _____

NAME AND ADDRESS

Served by Sheriff – see Sheriff's return Attorney's Box in CSC office

_____ US Postal Service (bearing sufficient postage)

_____ Hand Delivery

_____ Faxed _____

NAME AND ADDRESS

This the _____ day of _____, 20_____.

Signature: _____

Print or Type Name: _____ Submitted by: Plaintiff Defendant Case Coordinator